

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**

**D/B/A WRITERS GUILD INITIATIVE**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**JUNE 30, 2025**



CERTIFIED PUBLIC ACCOUNTANTS

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**  
**D/B/A WRITERS GUILD INITIATIVE**  
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**JUNE 30, 2025**

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**RICH AND BANDER, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS

**PETER R. RICH, CPA**

**JONATHAN A. BANDER, CPA**

**INDEPENDENT AUDITOR'S REPORT**

The Board of Directors  
Writers Guild of America East Foundation, Inc.  
d/b/a Writers Guild Initiative  
New York, NY

**Opinion**

We have audited the accompanying financial statements of Writers Guild of America East Foundation, Inc. d/b/a Writers Guild Initiative (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Writers Guild of America East Foundation, Inc. d/b/a Writers Guild Initiative as of June 30, 2025, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Writers Guild of America East Foundation, Inc. d/b/a Writers Guild Initiative and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Writers Guild of America East Foundation, Inc. d/b/a Writers Guild Initiative's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Writers Guild of America East Foundation, Inc. d/b/a Writers Guild Initiative's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Writers Guild of America East Foundation, Inc. d/b/a Writers Guild Initiative's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

*Rich and Bander, LLP*

New York, NY  
May 14, 2026

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**  
**D/B/A WRITERS GUILD INITIATIVE**  
**STATEMENT OF FINANCIAL POSITION**  
**AS OF JUNE 30, 2025**

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**ASSETS**

**Current assets**

|                                     |                  |
|-------------------------------------|------------------|
| Cash and cash equivalents           | \$ 635,172       |
| Certificates of deposit             | 525,882          |
| Grants and contribution receivables | 15,484           |
| Prepaid expenses                    | 10,720           |
| <b>Total current assets</b>         | <b>1,187,258</b> |

**Noncurrent assets**

|                           |                |
|---------------------------|----------------|
| Investments               | 614,858        |
| Equipment, net            | 550            |
| Intangible asset          | 9,559          |
| <b>Total other assets</b> | <b>624,967</b> |

|                     |                     |
|---------------------|---------------------|
| <b>TOTAL ASSETS</b> | <b>\$ 1,812,225</b> |
|---------------------|---------------------|

**LIABILITIES AND NET ASSETS**

**LIABILITIES**

**Current liabilities**

|                                            |               |
|--------------------------------------------|---------------|
| Accounts payable and accrued expenses      | \$ 44,081     |
| Deferred revenue                           | 2,015         |
| Due to Writers Guild of America East, Inc. | 20,322        |
| <b>Total current liabilities</b>           | <b>66,418</b> |

|                          |               |
|--------------------------|---------------|
| <b>TOTAL LIABILITIES</b> | <b>66,418</b> |
|--------------------------|---------------|

**NET ASSETS**

|                            |                  |
|----------------------------|------------------|
| Without donor restrictions | 1,030,623        |
| With donor restrictions    | 715,184          |
| <b>TOTAL NET ASSETS</b>    | <b>1,745,807</b> |

|                                         |                     |
|-----------------------------------------|---------------------|
| <b>TOTAL LIABILITIES AND NET ASSETS</b> | <b>\$ 1,812,225</b> |
|-----------------------------------------|---------------------|

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.  
D/B/A WRITERS GUILD INITIATIVE  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2025**

|                                         | <b>Without Donor<br/>Restrictions</b> | <b>With Donor<br/>Restrictions</b> | <b>Total</b>        |
|-----------------------------------------|---------------------------------------|------------------------------------|---------------------|
| <b>Revenue and support</b>              |                                       |                                    |                     |
| <b>Grants and contributions</b>         |                                       |                                    |                     |
| Special events contributions            | \$ 175,694                            | \$ -                               | \$ 175,694          |
| Foundations                             | 44,952                                | -                                  | 44,952              |
| Government                              | 33,455                                | -                                  | 33,455              |
| Individuals                             | 26,242                                | -                                  | 26,242              |
| Donated shares of stock                 | 7,461                                 | -                                  | 7,461               |
| Corporate                               | 50                                    | -                                  | 50                  |
| Net assets released from restrictions   | 7,725                                 | (7,725)                            | -                   |
| <b>Total grants and contributions</b>   | <b>295,579</b>                        | <b>(7,725)</b>                     | <b>287,854</b>      |
| <b>Special events revenue</b>           |                                       |                                    |                     |
| Special event revenues                  | 81,475                                | -                                  | 81,475              |
| Less: cost of direct benefits to donors | (81,475)                              | -                                  | (81,475)            |
| <b>Total special events revenue</b>     | <b>-</b>                              | <b>-</b>                           | <b>-</b>            |
| <b>Program service revenue</b>          |                                       |                                    |                     |
| Program revenue                         | 7,500                                 | -                                  | 7,500               |
| <b>Total program service revenue</b>    | <b>7,500</b>                          | <b>-</b>                           | <b>7,500</b>        |
| <b>Other income</b>                     |                                       |                                    |                     |
| Net investment return                   | 69,063                                | -                                  | 69,063              |
| Interest income                         | 28,351                                | -                                  | 28,351              |
| Miscellaneous income                    | 2,125                                 | -                                  | 2,125               |
| <b>Total other income</b>               | <b>99,539</b>                         | <b>-</b>                           | <b>99,539</b>       |
| <b>Total revenue and support</b>        | <b>402,618</b>                        | <b>(7,725)</b>                     | <b>394,893</b>      |
| <b>Expenses</b>                         |                                       |                                    |                     |
| <b>Program services</b>                 | 181,518                               | -                                  | 181,518             |
| <b>Supporting services</b>              |                                       |                                    |                     |
| Management and general                  | 54,723                                | -                                  | 54,723              |
| Fundraising                             | 28,397                                | -                                  | 28,397              |
| <b>Total expenses</b>                   | <b>264,638</b>                        | <b>-</b>                           | <b>264,638</b>      |
| <b>Change in net assets</b>             | 137,980                               | (7,725)                            | 130,255             |
| <b>Net assets - beginning of year</b>   | 892,643                               | 722,909                            | 1,615,552           |
| <b>Net assets - end of year</b>         | <b>\$ 1,030,623</b>                   | <b>\$ 715,184</b>                  | <b>\$ 1,745,807</b> |

The accompanying notes are an integral part of these financial statements.

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**  
**D/B/A WRITERS GUILD INITIATIVE**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2025**

|                                                                                  | Program<br>Services | Supporting Services          |                  | Cost of Direct<br>Benefits to<br>Donors | Total             |
|----------------------------------------------------------------------------------|---------------------|------------------------------|------------------|-----------------------------------------|-------------------|
|                                                                                  |                     | Management<br>and<br>General | Fundraising      |                                         |                   |
| Wages and benefits                                                               | \$ 113,444          | \$ 10,138                    | \$ 5,069         | \$ -                                    | \$ 128,651        |
| Rental space                                                                     | -                   | -                            | -                | 53,050                                  | 53,050            |
| Professional fees                                                                | -                   | 27,196                       | 13,055           | -                                       | 40,251            |
| Other workshop costs                                                             | 32,000              | 300                          | -                | -                                       | 32,300            |
| Travel and hotel                                                                 | 13,359              | 408                          | 2,932            | -                                       | 16,699            |
| Event coordination expense                                                       | -                   | -                            | -                | 15,500                                  | 15,500            |
| Video, photography and graphic design                                            | -                   | -                            | -                | 12,925                                  | 12,925            |
| Grant and fellowship                                                             | 10,000              | -                            | -                | -                                       | 10,000            |
| Workshop meals and facilities costs                                              | 7,053               | 1,405                        | 456              | -                                       | 8,914             |
| Website costs                                                                    | -                   | 8,800                        | -                | -                                       | 8,800             |
| Miscellaneous                                                                    | 955                 | 2,148                        | 4,675            | -                                       | 7,778             |
| Insurance                                                                        | 4,333               | 387                          | 194              | -                                       | 4,914             |
| Amortization                                                                     | -                   | 2,598                        | -                | -                                       | 2,598             |
| Printing                                                                         | -                   | 140                          | 1,363            | -                                       | 1,503             |
| Benefit indirect costs                                                           | -                   | 539                          | 331              | -                                       | 870               |
| Office supplies and expenses                                                     | 374                 | 38                           | 322              | -                                       | 734               |
| Depreciation                                                                     | -                   | 465                          | -                | -                                       | 465               |
| Consulting fees                                                                  | -                   | 161                          | -                | -                                       | 161               |
|                                                                                  | 181,518             | 54,723                       | 28,397           | 81,475                                  | 346,113           |
| Less expenses included with revenue on<br>the statement of activities            |                     |                              |                  |                                         |                   |
| Cost of direct benefits to donors                                                | -                   | -                            | -                | (81,475)                                | (81,475)          |
| Total expenses included in the expense<br>section on the statement of activities | <u>\$ 181,518</u>   | <u>\$ 54,723</u>             | <u>\$ 28,397</u> | <u>\$ -</u>                             | <u>\$ 264,638</u> |

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.  
D/B/A WRITERS GUILD INITIATIVE  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2025**

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**Cash flows from operating activities:**

|                                                                                                    |               |
|----------------------------------------------------------------------------------------------------|---------------|
| Change in net assets                                                                               | \$ 130,255    |
| <i>Adjustments to reconcile change in net assets to net cash provided by operating activities:</i> |               |
| Net unrealized gain                                                                                | (40,242)      |
| Interest income earned from certificates of deposit                                                | (22,481)      |
| Donated shares of stocks                                                                           | (7,461)       |
| Amortization                                                                                       | 2,598         |
| Depreciation                                                                                       | 465           |
| (Increase) decrease in operating assets:                                                           |               |
| Grants and contributions receivables                                                               | 10,540        |
| Prepaid expenses                                                                                   | (7,614)       |
| Increase (decrease) in operating liabilities:                                                      |               |
| Accounts payable and accrued expenses                                                              | 10,303        |
| Deferred revenue                                                                                   | 2,015         |
| Due to Writers Guild of America East                                                               | (3,646)       |
| Total adjustments                                                                                  | (55,523)      |
| <b>Net cash provided by operating activities</b>                                                   | <b>74,732</b> |

**Cash flows from investing activities:**

|                                                  |              |
|--------------------------------------------------|--------------|
| Purchases of certificates of deposit             | (503,401)    |
| Redemption of certificates of deposit            | 503,401      |
| Proceeds from sale of investments                | 7,461        |
| <b>Net cash provided by investing activities</b> | <b>7,461</b> |

**Net increase in cash and cash equivalents** 82,193

**Cash and cash equivalents, beginning of year** 552,979

**Cash and cash equivalents, end of year** **\$ 635,172**

**Supplemental disclosures of cash flow information:**

Cash paid during the year for:

|              |      |
|--------------|------|
| Interest     | \$ - |
| Income taxes | \$ - |

**Supplemental disclosures of non-cash activity:**

|                         |          |
|-------------------------|----------|
| Donated shares of stock | \$ 7,461 |
|-------------------------|----------|

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**  
**D/B/A WRITERS GUILD INITIATIVE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025**

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**1) NATURE OF THE ORGANIZATION**

Writers Guild of America East Foundation, Inc. d/b/a Writers Guild Initiative (the “Foundation”) was incorporated as non-profit organization in December 1977 under the laws of State of New York. The Foundation created to perpetuate the art and craft of storytelling through education and practical experience. The Foundation’s goal is to increase its solidarity and power of the writing community and to work with other organizations to facilitate and expand the needs and goals of writers everywhere. The Foundation provides fellowships and grants and conducts workshops in order to promote the study, improvement and advancement of writing.

The Foundation’s programs are supported primarily by grants and contributions.

**2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

*Basis of Accounting*

The accompanying financial statements have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America (“U.S. GAAP”).

*Cash and Cash Equivalents*

The Foundation considers all highly liquid investments, except those held for long-term investment, with maturities of three months or less when purchased to be cash and cash equivalents.

*Investments*

The Foundation records investment purchases at cost, or if donated, at fair value on the date of donation. Investments are reported at their fair values in the statement of financial position. Net investment return/(loss) is reported in the statement of activities and consists of interest and dividend income, realized and unrealized capital gains and losses, less external and direct internal investment expenses.

Investment return are allocated to special-purpose funds based on their respective net asset balances. The portion of net realized and unrealized investment gains and losses allocated to donor restricted endowment funds, unless otherwise specified by the donor, is viewed by the Board, and accounted for, as expendable “income” (“losses”) rather than as increases (decreases) to endowment *corpus* as permitted under New York State law. Accordingly, the portion of investment return initially allocated to donor restricted endowment funds is classified as net assets with donor restriction or without donor restriction income (loss), depending upon the endowment terms.

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**  
**D/B/A WRITERS GUILD INITIATIVE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025**

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**2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

*Contract Balances*

Contract assets are recognized when the Foundation has satisfied a contract obligation but must satisfy other performance obligations before being entitled to payment, or when the Foundation has the right to bill a customer before satisfying any or some of the performance obligations. Contract liabilities are recognized when the Foundation has an obligation to transfer goods or service to a customer for which the Foundation has received consideration or when payment is due prior to satisfying any or some of the performance obligations.

*Net Assets*

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets Without Donor Restrictions* – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

*Net Assets With Donor Restrictions* – Net assets subject to donor - (or certain grantor) - imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates those resources be maintained in perpetuity. The Foundation reports contributions restricted by donors as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

*Functional Allocation of Expenses*

The financial statements report certain categories of expenses that are attributable to one or more program or supporting functions of the Foundation. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include wages and benefits and insurance, which are allocated on the basis of estimates of time and effort.

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**  
**D/B/A WRITERS GUILD INITIATIVE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025**

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**2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

*Revenue, Revenue Recognition, and Receivables*

*Grants and Contributions* – Grants (from government and foundations) and contributions (from individuals, corporations, and other sources) are recognized when cash, securities or other assets; an unconditional promise to give; or notification of a beneficial interest is received. A portion of contributions includes the contribution element of special events. In addition, a portion of grant revenue is derived from cost-reimbursable government contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Foundation has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as grant advance in the statement of financial position. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of release/return, are not recognized until the conditions on which they depend have been substantially met.

*Grants and Contributions Receivable* - Grants and contributions that are not yet collected are recorded as grants and contributions receivable. Amounts expected to be collected within one year are recorded at net realizable value. Amounts expected to be collected in future years are recorded at present value of their estimated future cash flows. The Foundation uses the allowance method to determine uncollectible grants and contributions receivable. Allowance is based on prior years' experience and management's analysis of specific promises made.

*Special Events* – The exchange element of special events is recognized as special events revenue equal to the fair value of direct benefits to donors when the special event takes place or if the fair value amount is impracticable to obtain, the actual cost or non-tax deductibility is used. The excess amount received is the contribution element, which is recognized immediately, unless there is a right of return if the special event does not take place.

*Costs of Direct Benefits to Donors* – The cost of the items and services furnished to donors as inducements to attend the Foundation's special events are presented in their natural expense classification in the combining statement of functional expenses and backed out so that it is shown as a deduction from special events revenue on the combining statement of activities.

*Program Service Revenue* – Performance and other fees are recognized when the performance takes place at which time the Foundation's performance obligation is satisfied. All program service revenue amounts received in advance of the satisfaction of the performance obligation are deferred to the applicable period.

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**  
**D/B/A WRITERS GUILD INITIATIVE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025**

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**2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

*Revenue, Revenue Recognition, and Receivables (cont'd)*

*Accounts Receivable* – Accounts receivable represents program service revenue that has been earned but not collected as of the financial statement date at amounts expected to be collected. The Organization uses the allowance method to determine uncollectible accounts receivable. The allowance is based on prior years' experience and management's analysis of specific accounts receivable. The Foundation has no accounts receivable at year-end.

*Contributed Nonfinancial Assets* – The value of donated nonfinancial asset is recorded as contributions with or without donor restrictions and expensed in the year donated. These contributions are valued at the estimated fair value of similar services and materials. A number of volunteers have donated significant amounts of their time to the Foundation in connection with its programs. Directors and officers have made a significant contribution of their time to develop the Foundation and its programs. These donated services are not reflected in the financial statements since they do not meet the criteria for recognition as contributed services. These donated services do not create or enhance a nonfinancial asset nor require a specialized skill that the contributors have and would typically need to purchase if not provided through donation.

*Equipment*

Equipment is recorded at cost or, if donated, the fair market value at the date of donation. Pursuant to the Foundation's policy, the Foundation capitalizes expenditures for these items in excess of \$1,000. Equipment is being depreciated over the useful life of the related assets using the straight-line method.

*Intangible Asset*

The Foundation amortizes intangible asset with finite lives on a straight-line basis over their estimated useful lives. Intangible asset relates to website redevelopment costs that are being amortized using the straight-line method over 5 years.

*Leases*

The Foundation determines if an arrangement is or contains a lease at inception. Leases are included in right-of-use (ROU) assets and lease liabilities in the statement of financial position. ROU assets and lease liabilities reflect the present value of the future minimum lease payments over the lease term, and ROU assets also include prepaid or accrued rent. Operating lease expense is recognized on a straight-line basis over the lease term. The Foundation does not report ROU assets and lease liabilities for short-term leases (leases with a term of 12 months or less). Instead, the lease payments of those leases are reported as lease expense on a straight-line basis over the lease term. The Foundation has short-term lease arrangements and applied the practical expedient.

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**  
**D/B/A WRITERS GUILD INITIATIVE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025**

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**2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

*Endowment Investment and Spending Policies*

The State of New York enacted the New York Prudent Management of Institutional Funds Act (“NYPMIFA”) effective September 17, 2010, the provisions of which apply to endowment funds existing on or established after that date. The Foundation has adopted Financial Accounting Standards Board Staff Position (“FSP”) Financial Accounting Standard (“FAS”) 117-1. The Board of Directors has determined that the majority of the Foundation’s donor restricted endowment net assets meet the definition of endowment funds under NYPMIFA.

The Board of Directors of the Foundation has interpreted NYPMIFA as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as endowment net assets with donor restrictions (a) the original value of gifts donated to the endowment, (b) the original value of subsequent gifts to the endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in endowment net assets with donor restrictions is classified as net assets without donor restrictions. In accordance with NYPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) the duration and preservation of the various funds, (2) the purposes of the donor-restricted endowment funds, (3) general economic conditions, (4) the possible effect of inflation and deflation, (5) the expected total return from income and the appreciation of investments, (6) other resources of the Foundation, and (7) the Foundation’s investment policies.

The Foundation has adopted investment and spending policies, approved by the Board of Directors, for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of these endowment assets over the long-term. The Foundation's spending and investment policies work together to achieve this objective.

The investment policy establishes an achievable return objective through diversification of asset classes. The current long-term return objective is to return 5%, net of investment fees. Actual returns in any given year may vary from this amount. To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends).

The Foundation targets a diversified asset allocation that places an emphasis on equity-based investments and mutual funds to achieve its long-term return objectives within prudent risk parameters.

**WRITERS GUILD OF AMERICA EAST FOUNDATION, INC.**  
**D/B/A WRITERS GUILD INITIATIVE**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025**

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**2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

*Endowment Investment and Spending Policies (cont'd)*

The spending policy calculates the amount of money annually distributed from the Foundation's various endowed funds, for administration and other purposes. The current spending policy is to distribute \$25,000 annually from the fund, subject to incremental cost-of-living increases for later years and management decisions of the Board.

Accordingly, over the long term, the Foundation expects its current spending policy to allow its endowment assets to grow at an average rate of 5% annually. This is consistent with the Foundation's objective to maintain the purchasing power of endowment assets as well as to provide additional real growth through investment return.

*Income Tax Status*

The Foundation is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. It is also exempt from state income taxes. However, any unrelated business income may be subject to taxation. Currently, the Foundation has no obligation for any unrelated business income tax.

The Foundation's Forms 990, *Return of Foundations Exempt from Income Tax*, for the years ended June 30, 2024, 2023, and 2022 are subject to examination by the Internal Revenue Service, generally for three years after they were filed.

The Foundation has evaluated its current tax positions and has concluded that as of June 30, 2025, the Foundation does not have any significant uncertain tax positions for which a reserve would be necessary.

*Recent Accounting Pronouncements*

On December 13, 2023, the Financial Accounting Standards ("FASB") issued Accounting Standards Update ("ASU") 2023-08, *Intangibles—Goodwill and Other—Crypto Assets (Subtopic 350-60): Accounting for and Disclosure of Crypto Assets*. The amendments in ASU 2023-08 require that the Foundation measure crypto assets at fair value in the statement of financial position each reporting period and recognize changes from remeasurement in net income. The amendments also require that the Foundation provide enhanced disclosures for both annual and interim reporting periods to provide financial statement users with relevant information to analyze and assess the exposure and risk of significant individual crypto asset holdings. In addition, fair value measurement aligns the accounting required for holders of crypto assets with the accounting for entities that are subject to certain industry-specific guidance (such as investment companies) and eliminates the requirement to test those assets for impairment. The amendments in ASU 2023-08 are effective for all organizations for fiscal years beginning after December 15, 2024, including interim periods within those fiscal years. Early adoption is permitted for both interim and annual financial statements that have not yet been issued or made available for issuance.

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**2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

*Recent Accounting Pronouncements (Cont'd)*

On December 14, 2023, the FASB issued ASU 2023-09, *Income Taxes (Topic 740): Improvements to Income Tax Disclosures*. The amendments in ASU 2023-09 require greater disaggregation of income tax disclosures related to the income tax rate reconciliation and income taxes paid. In addition, the amendments require: (1) disclosure of income (or loss) from continuing operations before income tax expense (or benefit) disaggregated between domestic and foreign; and (2) disclosure of income tax expense (or benefit) from continuing operations disaggregated by federal (national), state, and foreign. There are also disclosure requirements that are to be eliminated upon adoption of the amendments. For entities other than public business entities, the amendments are effective for annual periods beginning after December 15, 2025. Early adoption is permitted for annual financial statements that have not yet been issued or made available for issuance. The amendments are to be applied on a prospective basis and retrospective application is permitted.

The Foundation is currently evaluating the effect that these updates will have on its financial statements.

*Allowance for Credit Losses*

The Foundation operates in the nonprofit industry and its accounts receivable are generally derived from program service revenues. At each statement of financial position date, the Foundation recognized an expected allowances for credit losses. In addition, also at each reporting date, this estimate is updated to reflect any changes in credit risk since the receivable was initially recorded. The allowance estimate is derived from a review of the Organization's historical losses based on the aging of receivables. This estimate is adjusted for management's assessment of current conditions, reasonable and supportable forecasts regarding future events, and any other factors deemed relevant by the Foundation.

The Foundation believes historical loss information is a reasonable starting point in which to calculate the expected allowance for credit losses as the Organization's portfolio segment(s) have remained constant since the Organization's inception. As of June 30, 2025, no allowance for credit losses has been recognized.

The Foundation writes off receivables where there is information that indicates the debtor is facing significant difficulty and there is no possibility of recovery. If any recoveries are made from any accounts previously written off, they will be recognized in income or an offset to credit loss expense in the year of recovery, in accordance with the entity's accounting policy election. There were no write-offs to the financials statements for the year ended June 30, 2025.

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**2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

*Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management of the Foundation to use estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

*Advertising Costs*

The Foundation uses advertising to promote its programs among the audience it serves. The Foundation's policy is to expense advertising costs as they are incurred. There were no advertising costs for the year ended June 30, 2025.

**3) LIQUIDITY AND AVAILABILITY**

Financial assets available for general expenditure, that is, without donor or other restriction limiting their use, within one year of the statement of financial position date, comprise the following:

|                                     |                     | Less: Amounts<br>not available to<br>be used within | Financial assets<br>available to meet<br>general<br>expenditures |
|-------------------------------------|---------------------|-----------------------------------------------------|------------------------------------------------------------------|
| <u>Financial assets at year-end</u> | <u>Gross amount</u> | <u>one year</u>                                     | <u>within one year</u>                                           |
| Cash and cash equivalents           | \$ 635,172          | \$ 115,184                                          | \$ 519,988                                                       |
| Certificates of deposit             | 525,882             | -                                                   | 525,882                                                          |
| Grants and contributions receivable | 15,484              | -                                                   | 15,484                                                           |
| Investments                         | 614,858             | 600,000                                             | 14,858                                                           |
| Total                               | <u>\$ 1,791,396</u> | <u>\$ 715,184</u>                                   | <u>\$ 1,076,212</u>                                              |

The Foundation is supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Foundation must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Foundation's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

**4) FAIR VALUE MEASUREMENTS**

The Foundation is supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Foundation must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Foundation's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

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**4) FAIR VALUE MEASUREMENTS (CONT'D)**

The Foundation uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures of investments in mutual funds that are classified as available-for-sale on a recurring basis. The Fair Value Measurements Topic of the FASB Accounting Standards Codification defines fair value, establishes a consistent framework for measuring fair value and expands disclosure requirements for fair value measurements. The disclosures required under this Topic have been included in this note.

*Determination of Fair Value*

Under the Fair Value Measurements Topic of the FASB ASC, the Foundation bases its fair value on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. It is the Foundation's policy to maximize the use of observable inputs and minimize the use of unobservable inputs when developing fair value measurements, in accordance with the fair value hierarchy.

*Fair Value Hierarchy*

The Fair Value Measurements Topic of the FASB Accounting Standards Codification establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements).

The three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Foundation has the ability to access at the measurement date.

Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for the asset or liability.

*Cash and Cash Equivalents, Grants and Contributions Receivable, and Accounts Payable*

The carrying amounts approximate fair value because of the short maturity of these instruments.

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**4) FAIR VALUE MEASUREMENTS (CONT'D)**

*Investments in Mutual Funds and Exchange-Traded Funds ("ETFs")*

Investments in mutual funds and ETFs that are classified as available-for-sale are recorded at fair value on a recurring basis using quoted market prices. If quoted market prices are not available, fair values are based on quoted market prices of comparable securities. If quoted market prices are not available for comparable securities, fair value is based on quoted bids for the security or comparable securities.

*Assets Measured and Recognized at Fair Value on a Recurring Basis*

The table below presents the amounts of assets measured at fair value on a recurring basis, except those measured using NAV per share as a practical expedient as identified in the following, as of June 30, 2025:

| <u>Investment Type</u> | <u>Level 1</u>    | <u>Level 2</u> | <u>Level 3</u> | <u>Total</u>      |
|------------------------|-------------------|----------------|----------------|-------------------|
| ETFs                   | \$ 564,332        | \$ -           | \$ -           | \$ 564,332        |
| Mutual funds           | 50,526            | -              | -              | 50,526            |
|                        | <u>\$ 614,858</u> | <u>\$ -</u>    | <u>\$ -</u>    | <u>\$ 614,858</u> |

**5) GRANTS AND CONTRIBUTIONS RECEIVABLE**

Grants and contributions receivable at June 30, 2025 consists of the following:

|                                    |                  |
|------------------------------------|------------------|
| NYC Department of Cultural Affairs | \$ 6,690         |
| Various donors                     | 8,794            |
|                                    | <u>\$ 15,484</u> |

These amounts are generally collected within one year. The Foundation believes its receivables to be fully collectible; accordingly, no allowance for doubtful accounts was recorded for the year then ended.

**6) EQUIPMENT**

The following is a summary of equipment less accumulated depreciation as of June 30, 2025. Depreciation for the year ended June 30, 2025 was \$465.

|                                |               |
|--------------------------------|---------------|
| Equipment                      | \$ 2,324      |
| Less: accumulated depreciation | 1,774         |
|                                | <u>\$ 550</u> |

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**7) INTANGIBLE ASSET**

The following is a summary of website development cost less accumulated amortization as of June 30, 2025. Amortization for the year ended June 30, 2025 was \$2,598.

|                                |                        |
|--------------------------------|------------------------|
| Website                        | \$ 12,990              |
| Less: accumulated depreciation | <u>3,431</u>           |
|                                | <u><u>\$ 9,559</u></u> |

**8) DISAGGREGATION OF REVENUE FROM CONTRACTS WITH CUSTOMERS**

The following table disaggregates the revenue from the Foundation's revenue from contracts with customers based on the timing of satisfaction of performance obligations for the year ended June 30, 2025:

|                                             |                         |
|---------------------------------------------|-------------------------|
| Revenue recognized at a point in time:      |                         |
| Special events (exchange portion)           | \$ 81,475               |
| Program revenue                             | <u>7,500</u>            |
| Total revenue recognized at a point in time | <u><u>\$ 88,975</u></u> |

**9) NET ASSETS WITH DONOR RESTRICTIONS**

Net assets with donor restrictions are restricted for the following purposes:

|                                                    |                          |
|----------------------------------------------------|--------------------------|
| Subject to expenditure for specified purpose:      |                          |
| Diana King Memorial Awards Fund – Donor-designated | \$ 600,000               |
| Endowments                                         |                          |
| Veteran's Workshops                                | 38,961                   |
| Comedy Workshops                                   | <u>76,223</u>            |
| Total                                              | <u><u>\$ 715,184</u></u> |

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or other events specified by the donors as follows for the year ended June 30, 2025:

|                                                   |                        |
|---------------------------------------------------|------------------------|
| Satisfaction of purpose restriction:              |                        |
| Veteran's Workshop                                | \$ 7,000               |
| Comedy Workshops                                  | <u>725</u>             |
| Total net assets released from donor restrictions | <u><u>\$ 7,725</u></u> |

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**10) INVESTMENTS – DONOR DESIGNATED ENDOWMENTS**

Restricted investments represent endowment funds, which is to be used to establish the Diana King memorial Awards Fund (“the Fund”), for the purpose of awarding and administering a fellowship as part of the Writers Guild Awards each year in perpetuity. The principal endowments are restricted in use. Endowment net asset composition by type of fund and changes as of June 30, 2025 are as follows:

|                                               | <u>Without<br/>Restrictions</u> | <u>With<br/>Restrictions</u> | <u>Total</u>      |
|-----------------------------------------------|---------------------------------|------------------------------|-------------------|
| Endowment net assets,<br>beginning of year    | \$ (25,384)                     | \$ 600,000                   | \$ 574,616        |
| Net appreciation (realized<br>and unrealized) | <u>40,242</u>                   | <u>-</u>                     | <u>40,242</u>     |
| Total funds                                   | <u>\$ 14,858</u>                | <u>\$ 600,000</u>            | <u>\$ 614,858</u> |

Donor-designated endowment assets consisted of the following:

|                           |                   |
|---------------------------|-------------------|
| ETFs and closed-end funds | \$ 564,332        |
| Mutual funds              | <u>50,526</u>     |
| Total                     | <u>\$ 614,858</u> |

Net investment return is summarized as follows:

|                       |                  |
|-----------------------|------------------|
| Net unrealized gain   | \$ 40,242        |
| Dividend and interest | <u>28,821</u>    |
| Total                 | <u>\$ 69,063</u> |

**11) CONCENTRATIONS OF CREDIT RISK**

The Foundation maintains its cash balances at various financial institutions. The balances, at times, may exceed federally insured limits of \$250,000. As of June 30, 2025, uninsured balances totaled \$604,523. The Foundation has not experienced any losses on such accounts and believes it is not exposed to any significant credit risk regarding its cash balances.

The Foundation maintains its investment balances with a major financial institution. The investment balances are insured by the Securities Investor Protection Corporation (“SIPC”) up to \$500,000 for securities and cash (including a limit of \$250,000 for cash only) per customer. The SIPC does not protect investors from market risk. At June 30, 2025, the Foundation’s uninsured investment balances totaled \$364,858.

The Foundation received approximately 12% of its total grants and contributions from a donor. During the year ended June 30, 2025, the same donor accounted for approximately 43% of the grants and contributions receivable. The concentration from the contributor does not make the Foundation vulnerable to a risk of severe near-term impact because the Foundation only spends money according to the amount received from the contributors and other revenue.

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**12) CONTRACT BALANCES**

The Organization does not have any opening or such balances for the year ended June 30, 2025. The Organization has contract liabilities totaling \$8,950 as of the year ended June 30, 2025. The following table provides the significant changes in the contract liabilities for the year ended June 30, 2025:

|                                          |    |                     |
|------------------------------------------|----|---------------------|
| Deferred revenue, beginning of year      | \$ | -                   |
| Increase in deferred revenue due to cash |    |                     |
| Received during the period               |    | <u>2,015</u>        |
| Deferred revenue, end of year            | \$ | <u><u>2,015</u></u> |

**13) RELATED PARTY TRANSACTIONS**

The Foundation's two employees are paid through the Writers Guild of America East, Inc. (the "Guild"), a related party. The Foundation reimburses the Guild for the amounts paid to the employee as well as other payroll-related costs (employer payroll taxes, life insurance, disability insurance, pension, etc.). For the year ended June 30, 2025, the Foundation reimbursed a total of \$127,891 to the Guild. At June 30, 2025, the outstanding balance due to the Guild amounted to \$20,322.

The Guild provides office space to the Foundation on its premises at 250 Hudson Street in New York City at no cost. Because the Foundation occupies a small space within the Guild's office, management has deemed the value of the donated rent immaterial. Accordingly, the donated rent has not been included in the accompanying financial statements.

**14) SUBSEQUENT EVENTS**

Management has evaluated subsequent events through May 14, 2026, which is the date of the financial statements were available to be issued. Management is not aware of any material subsequent events.